

unapproved

MINUTES OF THE WINTERVILLE LIBRARY BOARD
Meeting held January 10, 2000
Winterville, Georgia

The members of the board of the Winterville Library met Monday, January 10, 2000 at 7:00 PM.

In attendance were: Mary Alvarez, President; Laurie Tweedell, Secretary; board members Martha Beach, Melissa Cappi, and Linda Floyd. Suzanne DeGrasse, Winterville Branch Manager was also in attendance. Board member Don Bower was excused. Laura Carter, Branch Consultant, Athens Regional, was also excused.

Minutes of the November 15, 1999 meeting were read and approved.

Information from Laura Carter concerning Raise Up was handed out and discussed.

Unfinished Business

- 1) Funding – The \$5000 from the Governor's Discretionary Funds was received by the City of Winterville for the Library. We need to ask the city for the money because our DFACS grant money has run out and Athens-Clarke County Regional Library has paid branch assistant Donna Slaboda's salary for the last two-and-one-half months. They cannot continue to do this. Board members need to work with Athens-Clarke County and the city of Winterville on how to pay for our branch manager and assistant. Efforts need to be made now, as A-CC is already working on next year's budget. Also, we still have funds in the Marigold Festival account. Mary Alvarez will check on the Marigold Festival funds. Mary will also call City Clerk Barbara Thomas to have the library placed on the agenda for the next Winterville city council agenda setting meeting.
- 2) Endowment Board still needs members. We need someone with financial expertise to replace Billy Wehunt who is unable to serve. Suggestions of persons who might possibly serve were made and these people will be contacted to determine their interest.

New Business:

- 1) Board Member Don Bower has sold his house and will be moving in March. The board will need to find a replacement for him. Suggestions were made and the question was raised as to whether or not board members must reside with the Winterville city limits. Suzie will ask at the City Council meeting on January 12. Also, since Don is our liaison to the Athens Regional Library Board we will need someone to replace him in that position. Mary Alvarez agreed to serve as liaison to the Regional Board.

- 2) Someone is needed to teach a class at the library on internet use. Discussion followed concerning possible volunteers. Suzie suggested that Sunday afternoon would be a good time to hold such a class.

Suzie reported that attendance at the library for December 1999 was greater than the attendance for December 1998. January, 2000 has been a slow month so far. New activities at the library include Monday after-school specials on the first and third Mondays at 4:00 PM and story time on the first and third Sundays at 3:00 PM. Rebecca Hoover, Miss Marigold is the story reader for the first Sunday and Phyllis Durham is the reader for the third Sunday. Regular story time is still every Wednesday at 10:00 AM.

There being no further business, the meeting was adjourned at 7:50 PM.

The next meeting will be Monday, March 13, 2000 at 7:00 PM at the Library.

Respectfully submitted,

Laurie Tweedell, Secretary

MINUTES OF THE WINTERVILLE LIBRARY BOARD

Meeting held March 13, 2000

Winterville, Georgia

The members of the board of the Winterville Library met Monday, March 13, 2000 at 7:00 PM.

In attendance were: Mary Alvarez, President; Laurie Tweedell, Secretary; board member Martha Beach. Suzanne DeGrasse, Winterville Branch Manager was also in attendance. Laura Carter, Branch Consultant, Athens Regional, was excused. Board members Melissa Cappi and Linda Floyd were not in attendance.

Minutes of the January 10, 2000 meeting were read and approved.

Suzie handed out her proposals for changing the hours of operation of the library. Hours would need to be cut since Donna Slaboda, assistant branch manager, has resigned and there are no funds to hire a replacement for her.

The first proposal calls for the hours of operation to remain the same with the deletion of Wednesday and Friday afternoons. The second proposal calls for the library to close Wednesday, Friday and Sunday afternoons with exception of special programs to be provided the first Sunday of every month. A substitute or volunteer would have to be provided on Thursday since Suzie works at the main library on this afternoon. The board voted to accept the second proposal. The new hours which will take effect April 1, 2000 are: Monday, Tuesday and Thursday afternoons from 3:00 – 7:00 P.M., Wednesday mornings from 9:00 A.M. to 12:00 P.M. and the first Sunday of every month from 2:00 – 5:00 P.M. The new hours will be sent to the Oglethorpe Echo and placed in the Marigold Gazette.

The board also voted to raise Suzie's hourly wage from \$6.75 to \$8.00 per hour.

The board still needs a replacement for Don Bower. A replacement is also needed for Melissa Cappi who resigned today. Discussion was held concerning possible board members.

A chat room policy was also placed in effect the library patrons must be at least 18 years of age to enter into chat rooms on the Internet.

Discussion was also held concerning potential donors for books for the Friends of the Winterville Library book sale to be held during the Marigold Festival June 24, 2000.

There being no further business, the meeting was adjourned at 8:26 PM.

The next meeting will be Monday, May 8, 2000 at 7:00 PM at the Library.

Respectfully submitted,

Laurie Tweedell, Secretary



MINUTES OF THE WINTERVILLE LIBRARY BOARD

Meeting held May 8, 2000

Winterville, Georgia

The members of the board of the Winterville Library met Monday, May 8, 2000 at 7:00 P.M.

The meeting was called to order at 7:22 P.M.

In attendance were: Mary Alvarez, President; Laurie Tweedell, Secretary; board member Linda Floyd. Suzanne DeGrasse, Winterville Branch Manager and Laura Carter, Branch Consultant, Athens Regional, were also in attendance. Board member Brad Gray was not in attendance.

Martha Beach

Minutes of the March 13, 2000 meeting were read and approved.

Unfinished business:

The library hours have been cut to 15 plus 2 hours planning time. Suzie has received her raise. Katherine Ames has suggested making Jenny Williams branch assistant and paying her for two hours per week. Suzie will ask Jenny if she is willing to take the position.

Brad Gray is now on the board to replace Don Bower. One additional board member is still needed to replace Melissa Cappi.

The possibility of a receiving a repairs to building grant was discussed. This would be a 50/50 grant. It is hoped that when the city discovered termites in the depot, that all building were checked.

Questions were raised on where the endowment board stands. The endowment needs articles of incorporation, bylaws and 501 (c) 3 status. Endowment board members are still needed. Mary will ask Donny Seagraves and John Brantley to serve.

Librarian's report:

Suzie reported that new computer games have arrived. Great programming and cool stuff have been planned for the Summer Reading Club. Bags and prizes have been purchased with Marigold Festival funds. On Tuesday, June 13, someone will be needed to drive the storyteller back to Athens. A partial grant for new computers, training and tech support was received from the Bill and Melinda Gates Foundation. The grant was based on the population and poverty level in our area. This is a great package. The library will be closed on Monday, May 29 to observe Memorial Day.

The Friends of the Winterville Library will meet on May 23 at 7:00 P.M.

There being no further business, the meeting was adjourned at 8:09 P.M. The next meeting will be Monday, July 10, 2000 at 7:00 P.M. at the library.

Respectfully submitted,

Laurie Tweedell, Secretary

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MINUTES OF THE WINTERVILLE LIBRARY BOARD

Meeting held May 8, 2000
Winterville, Georgia

interested in serving on
endowment board

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In attendance were: Mary Alvarez, President; Laurie Tweedell, Secretary; board member Linda Floyd. Suzanne DeGrasse, Winterville Branch Manager and Laura Carter, Branch Consultant, Athens Regional, were also in attendance. Board member Brad Gray was not in attendance.

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Respectfully submitted,

Laurie Tweedell, Secretary

MINUTES OF THE WINTERVILLE LIBRARY BOARD

Meeting held Monday July 10, 2000
Winterville Library, Winterville, Georgia

Mary Alvarez called the meeting to order around 7:15 pm.

Present: Mary Alvarez, Martha Beach, Brad Gray, Suzie DeGrasse, and Laura Carter

Absent (Excused) – Linda Floyd, Laurie Tweedell

Minutes of the May 8 meeting were distributed and read. The only correction was that Martha Beach was NOT in attendance on May 8. Brad moved and Martha seconded a motion to approve the minutes from May 8 as corrected. We were not sure we had a quorum.

Suzie gave the Branch Manager's report: Alan fixed the storm door, the float took second prize in the Marigold Festival parade, and the Friends made over \$800 at the book sale that day. There are not as many kids registered in the Summer Reading Club, but they are reading.

Mary brought up the Endowment. Since Brad was new to the Board, it was explained about Steve Warren's offer to fund raise for the Library and establish an endowment fund named for his mother. After discussion, it was decided that we needed to find some people to take ownership of the endowment and get the committee reorganized. It was also decided that after we got a commitment from them to work on this, we would check with Steve Warren to see if he would still be willing to pursue the Endowment.

After brainstorming for some names, we came up with the following list and board members volunteered to call them in regard to serving on the Endowment committee:

Donny Seagraves – Mary A.

Agnes Parker – Martha Beach

Ken Clark – Mary A.

Neil ? (Sarah Brantley's brother) – Brad

Gwen Lott – Mary A.

Dot Drury – Suzie

Laurie Tweedell (liaison from the Board) – Mary A.

Frances Lester – Brad

We also discussed the fact that we needed new Board members and those that were in the city limits of Winterville were to be asked if they would consider serving on the Wint. Library Board.

These people are to be contacted and everyone get back to Mary before July 20. If it looks like we can get a working group together, Laura agreed that she would contact Steve Warren and talk to him. Mary and Brad offered to go also.

We discussed having another meeting before our next regular meeting, but no decision was made as to when. Board will be contacted after Steve Warren has been contacted.

Laura handed out the financial breakdown of what the Athens-Clarke County Library spends on some of the services and behind the scenes activities that go to the Winterville Library. (See attached) These costs are being billed to Winterville this year.

Meeting was adjourned 8:30pm

Minutes taken by Laura Carter, Branch Consultant

MINUTES OF THE WINTERVILLE LIBRARY BOARD

Meeting held September 11, 2000

Winterville, Georgia

The members of the board of the Winterville Library met Monday, September 13, 2000 at 7:20 PM.

In attendance were: Mary Alvarez, President; Laurie Tweedell, Secretary; board members Martha Beach and Brad Gray. Suzanne DeGrasse, Winterville Branch Manager and Laura Carter, Branch Consultant, Athens Regional, were also in attendance. Board member Linda Floyd was not in attendance.

Minutes of the July 10, 2000 meeting were read and approved with Martha Beach making the motion and Brad Gray seconded.

Laura Carter handed out the Branch Consultant's report. Kathryn Ames is president of the Georgia Council. She will talk to Baker and Taylor about a discount on books. The state has raised the per capita for materials from .59 to .60. The Athens Regional Library will be undergoing a performance audit.

In Suzie's report she informed the board about the Open House for the Gates computer presentation on October 9 from 4:30-5:30 p.m. The Friends group will be donating cookies and punch. Suzie will be attending a Children's Library Quadrant meeting on September 14. Staff Development Day for library personnel is September 28. Summer Reading Club had a total of 60 participants with 50 in attendance at the end-of-the-summer party.

Suzie demonstrated Public Information Network for Electronic Services (PINES) and GALILEO. PINES is the new online card catalog that will be in use starting January, 2001. It is web-based, user-friendly and will be in every public library in the state.

Unfinished Business

A board member is still needed. Suggestions for persons who might be interested were entertained.

There being no further business, the meeting was adjourned at 8:00 PM with a motion by Brad Gray and a second by Martha Beach.

The next meeting will be Monday, November 13, 2000 at 7:00 PM at the Library.

Respectfully submitted,

Laurie Tweedell, Secretary

MINUTES OF THE WINTERVILLE LIBRARY BOARD

Meeting held November 13, 2000

Winterville, Georgia

The members of the board of the Winterville Library met Monday, November 13, 2000 at 7:13 PM.

In attendance were: Laurie Tweedell, Secretary; board members Martha Beach and Linda Floyd. Suzanne DeGrasse, Winterville Branch Manager and Laura Carter, Branch Consultant, Athens Regional, were also in attendance. Suzie's mother was also in attendance. Board member Brad Gray was not in attendance.

Minutes of the September 11, 2000 meeting were read and corrected but could not be approved because a quorum was not present.

Laura Carter handed out the Branch Consultant's report. Kathryn Ames (Main) is writing a grant for building advocates for the library.

In the branch manager's report Suzie attended the Children's Quadrant meeting where finger plays and stories were shared. Two thousand dollars has been allocated for the Athens Regional Library System summer reading club. The Gates computers are up and running. On Friday, November 10, assistant branch manager Jenny attended a workshop on taking apart and putting back together the computers. There is some Marigold Festival money left. Suzie will use some of it for magazine subscriptions. She may use some for shelves for nonfiction materials.

Unfinished Business

Two board members are still needed. Courtney Bell, Lily Richardson, Mary Ryan, Hazel Bryant's niece, and Mike or Caroline Magauha were suggested as persons who might be interested in serving.

New Business

There was none.

Other Business and Announcements

Endowment board has been meeting and working on articles of incorporation and by-laws.

There being no further business, the meeting was adjourned at 7:45PM.

The next meeting will be Monday, January 8, 2001 at 7:00 PM at the Library.

Respectfully submitted,

Laurie Tweedell, Secretary